

# SPECIAL CHARACTERS

## How to use Alt Codes for Special Characters:

1. Make sure that you switch on the Number Lock on your keyboard.
2. Hold down the ALT key.
3. Type the alt code for the special character you want to create and then release the ALT key.

Note: You should use the numbers on the keypad, not the ones in the top row.

Alt	Symbol
0230	æ
0233	é
0244	ô
0231	ç
0216	∅
0224	à
0225	á
0226	â
0227	ã
0228	ä
0232	è
0233	é
0234	ê
0235	ë
0236	ì
0237	í

Alt	Symbol
0238	î
0239	ï
0241	ñ
0242	ò
0243	ó
0244	ô
0245	õ
0246	ö
0248	ø
0249	ù
0250	ú
0251	û
0252	ü
0253	ý
0255	ÿ